

## Nationwide Monarch Butterfly Candidate Conservation Agreement for Energy and Transportation Lands

### Monarch CCAA Application Checklist

**Purpose:** Provide a list of information to be provided to UIC/Cardno to assist with the Partner's application process.

- **Applicant Information**

- Organization Name
- Primary point of contact name and contact information
- Authorizing signature contact name and contact information

- **Description of Existing Conditions**

- Use and operation of lands to be enrolled (transmission, generation, highway, etc.) and estimated acreage of enrolled lands.
- Narrative summary of location, extent, and ownership of enrolled lands
  - Where, and to what extent, do the enrolled lands occur?
  - How are their boundaries defined?
  - What type(s) of ownership are the enrolled lands (easement, owned, ROW held by other entities, etc.)?
- Summary of covered activities included for incidental take coverage in enrollment. If not all activities included within the Agreement, specify the categories or activities enrolled.
- Narrative summary of monarch habitat availability, planned conservation measures, and where these areas typically occur on enrolled lands.
  - Where are adopted acres likely to be found, and what measures do you plan on implementing?
  - Describe how your organization has the management control to implement conservation measures on these enrolled lands.
- Location maps or GIS files of enrolled lands.
  - If in multiple states, provide state-scaled maps and/or table of enrolled acres by state.
  - Maps should provide the scale and appropriate information necessary to correctly understand the extent of enrolled lands.
  - Describe boundaries or limits used to delineate enrolled lands versus lands excluded.

- Narrative summary of existing management constraints (laws, land ownership, policies, etc.).
  - Describe what (if any) constraints prevent you from implementing any conservation measures or specific activities on enrolled lands as it relates to CCAA activities.
- Provide documentation to support USFWS Section 7 evaluation of current, or proposed, Federal-listed plant species and designated critical habitats (provide as an attachment).
  - Provide a summary of covered activities to be included for evaluation (See covered activities included within Section 5 of the CCAA)
  - Description of geography where impacts may occur (e.g. the entirety of enrolled lands or a subset?)
  - List of activities that are, or are not, subject to S7 elsewhere (e.g. such as listed plants)
  - Summary of existing organization T&E species agreements, permits, or authorizations (HCPs, ITAs, USFWS guidance, etc.).
    - Copies of informal consultations, project-specific guidance, or other avoidance and minimization guidelines provided by USFWS.
    - Copies of Habitat Conservation Plans (HCP), Safe Harbor Agreements (SHA), and other Candidate Conservation Agreements (CCA or CCAA) that you are currently enrolled within.
- **Net Conservation Benefit Contribution**
  - Narrative explanation of the calculation of annual net benefit contribution.
    - See Calculation Table in Application, or provide your own calculation summary.
  - Proposed implementation schedule.
    - If the target adoption rate will not be achieved during first full calendar year, include an estimate of the interim adoption rate(s) and expected interim adopted acres target(s) for each year until full target adoption rate is met.
  - Proposed effectiveness monitoring schedule (see Section 14 of the Agreement).
    - Indicate whether monitoring data will be submitted annually.
    - If not annually, propose a monitoring plan that will involve submitting monitoring results at least every 3 years.

To complete your application package, don't forget to include:

1. Your completed application form
2. Maps displaying the extent of enrolled lands being enrolled in the Agreement
3. A signed copy of your organization's Certificate of Inclusion
4. Payment for the first year's administrative fee as calculated by the Program Administrator
5. Section 7 analysis supporting documentation
6. Any supplemental information necessary to support your application

Return the completed application to:

Monarch Agreement Program Administrator  
Energy Resources Center  
The University of Illinois at Chicago  
1309 S Halsted Street, MC 156  
Chicago, IL 60607

Iris Caldwell, Program Manager  
Office: (312) 355-1483  
Email: [iriscald@uic.edu](mailto:iriscald@uic.edu)