

Nationwide Monarch Butterfly Candidate Conservation Agreement for Energy and Transportation Lands

Monarch CCAA Application Checklist

Purpose: Provide a list of information to be provided to UIC/Stantec to assist with the Partner's application process.

Pre-Application Outreach

Before starting your application, we strongly recommend you contact the Program Administrator (UIC) to schedule a meeting to discuss enrolling eligible lands. Please provide the following information to the Program Administrator prior to the meeting:

- Whether the lands you plan to enroll are located within the Agreement's covered area (described in Section 4.1 of the Agreement)
- Whether the type of land you plan to enroll is eligible for enrollment in the CCAA (described in Section 4.1 of the Agreement)
- Any questions regarding the obligations of the parties involved in the agreement (described in Section 7 of the Agreement)
- The description of lands covered (described in Section 4.7 of the Agreement)
- The adoption rate(s) applicable to the lands you plan to enroll (described in Section 6.2 and Appendix C of the Agreement)

A copy of the final Monarch CCAA can be found [here](#).

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- **Applicant Information**

- Organization Name
- Primary point of contact name and contact information
- Authorizing signature contact name and contact information

- **Description of Existing Conditions**

- Use and operation of lands to be enrolled (transmission, generation, highway, etc.) and estimated acreage of enrolled lands.
- Narrative summary of location, extent, and ownership of enrolled lands
 - Where, and to what extent, do the enrolled lands occur?
 - How are their boundaries defined?
 - What type(s) of ownership are the enrolled lands (easement, owned, ROW held by other entities, etc.)?
- Summary of covered activities included for incidental take coverage in enrollment. If not all activities included within the Agreement, specify the categories or activities enrolled.
- Narrative summary of monarch habitat availability, planned conservation measures, and where these areas typically occur on enrolled lands.
 - Where are adopted acres likely to be found, and what measures do you plan on implementing?
 - Describe the extent of management control that your organization has to implement conservation measures on these enrolled lands.
- Location maps or GIS files of enrolled lands.
 - If in multiple states, provide state-scaled maps and/or table of enrolled acres by state.
 - Maps should provide the scale and appropriate information necessary to correctly understand the extent of enrolled lands.
 - Describe boundaries or limits used to delineate enrolled lands versus lands excluded.

- Narrative summary of existing management constraints (laws, land ownership, policies, etc.).
 - Describe what (if any) constraints prevent you from implementing any conservation measures or specific activities on enrolled lands as it relates to CCAA activities.
- Provide documentation to support USFWS Section 7 evaluation of current, or proposed, Federal-listed plant species and designated critical habitats (provide as an attachment).
 - Provide a summary of covered activities to be included for evaluation (See covered activities included within Section 5 of the CCAA)
 - Description of geography where impacts may occur (e.g. the entirety of enrolled lands or a subset?)
 - List of activities that are, or are not, subject to S7 elsewhere (e.g. such as listed plants)
 - A list of federal listed species subject to Section 7 consideration (e.g. an IPaC or natural heritage database query or list).
 - Summary of existing organization T&E species agreements, permits, or authorizations (HCPs, ITAs, USFWS guidance, etc.).
 - Copies of informal consultations, project-specific guidance, or other avoidance and minimization guidelines provided by USFWS.
 - Copies of Habitat Conservation Plans (HCP), Safe Harbor Agreements (SHA), and other Candidate Conservation Agreements (CCA or CCAA) that you are currently enrolled within.
- **Net Conservation Benefit Contribution**
 - Narrative explanation of the calculation of annual net benefit contribution.
 - See Calculation Table in Application, or provide your own calculation summary.
 - Proposed implementation schedule.
 - If the target adoption rate will not be achieved during first full calendar year, include an estimate of the interim adoption rate(s) and expected interim adopted acres target(s) for each year until full target adoption rate is met.
 - Proposed effectiveness monitoring schedule (see Section 14 of the Agreement).
 - Indicate whether monitoring data will be submitted annually.
 - If not annually, propose a monitoring plan that will involve submitting monitoring results at least every 3 years.

To complete your application package, don't forget to include:

1. Your completed application form
2. Maps displaying the extent of lands being enrolled in the Agreement
3. Section 7 analysis supporting documentation
4. Any supplemental information necessary to support your application

Return the completed application to:

Monarch Agreement Program Administrator
Energy Resources Center
The University of Illinois at Chicago
1309 S Halsted Street, MC 156
Chicago, IL 60607

Iris Caldwell, Program Manager
Office: (312) 355-1483
Email: iriscald@uic.edu

and:

Megan Petraitis, Senior Program Manager
Office: (312)-413-9338
Email: mpetrait@uic.edu

At some point during the application process, UIC will calculate the final administrative fee for the first year and provide the Certificate of Inclusion for review and signature. Payment of the administrative fee is due within 90 days of the execution of the Certificate of Inclusion. If requested, UIC can accommodate early payment based on the estimated fees and/ or multi-year fee payments.